



Beresford Street Kitchen
 17 Beresford Street
 St Helier
 Jersey JE2 4WN
 Tel: 01534 509644
 volunteer@aspirejersey.je

Volunteer Application Form

Any information given on this form is confidential and covered by the Data Protection (Jersey) Law 2005.

Beresford Street Kitchen is a busy cafe and social hub with great food, great service and a conscience. We believe in providing quality education, training and employment opportunities for people with learning disabilities to enable them to reach their full potential. Beresford Street Kitchen is a social enterprise which means every penny generated through sales goes back in to the charity to support people with disabilities and provide more employment opportunities. We are looking for volunteers to join our friendly team!

Date Enquired:			
Name		Preferred Title Mr/Mrs/Miss/Ms	
Tel. No.		Tel. Mobile.	
Address:			
E-Mail:			
Where did you hear about volunteering for Aspire?			
Your skills and interests (please tick)		Areas which may interest you (please tick)	
Admin /Clerical	<input type="checkbox"/>	Café	<input type="checkbox"/>
Computer Skills	<input type="checkbox"/>	Retail	<input type="checkbox"/>
Fundraising	<input type="checkbox"/>	Office	<input type="checkbox"/>
Retailing	<input type="checkbox"/>	Assembly, design and print	<input type="checkbox"/>
Café work	<input type="checkbox"/>	Catering workshop	<input type="checkbox"/>
Arts and Crafts	<input type="checkbox"/>		<input type="checkbox"/>

Experience as a Volunteer (no previous experience necessary)						
Work Experience						
Courses or Training (if relevant)						
Hobbies and Interests						
Do you have any Criminal Convictions (other than minor driving offences)? Yes / No If yes, please state date and nature of conviction						
Approximately how much time would you like to give each week? Please indicate particular days or times:						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Times						

Please give two independent referees who would be willing to supply a character reference (these must not be family members)

Name	Name
Address	Address
Tel. no.	Tel. no.

Thank you for your interest. Please note that we do normally need two satisfactory references before you can start as a volunteer and we cannot always guarantee a suitable role. Some volunteering jobs will be subject to a satisfactory Criminal Records Bureau police check.

ASPIRE

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[Rehabilitation of Offenders (Jersey) Law 2001 – Many of Aspires volunteering opportunities will involve direct contact with potentially vulnerable people. As such, applications to volunteer are exempt from the Rehabilitation of Offenders (Jersey) Law 2001.

This means that potential volunteers are required to declare their entire criminal record, including cautions, reprimands, final warnings and criminal convictions categorised as `spend' under the above legislation.

Please complete and sign this section. The information provided will be kept confidential.

It will only be disclosed to specific Aspire staff if/when they are considering you for specific volunteering opportunities (where you may come into contact with potentially vulnerable adults).

Have you ever been convicted at a Court or Cautioned by the Police for any offence?

Yes/No (Delete as appropriate).

If Yes, please give details, including date(s) and nature of offence(s).]¹

Confidentiality Agreement

All Aspire volunteers will be bound by the same code of practice and policies as Aspire employed staff. All information relating to [Aspire or BSK employees and supported persons] must be treated with the utmost confidentiality. This applies to all information whether verbal or in writing, whether held on computer or overheard in conversation. Such information is not to be disclosed to anyone other than an Aspire or BSK colleague involved with the [employee or supported person]. Breaches of confidentiality are taken very seriously.

I certify that to the best of my knowledge the information given in this application is factually correct. I understand that any false information may result in me being asked to stop volunteering for Aspire or any undertaking or business associated with Aspire. I have not knowingly withheld information that may be to the detriment of Aspire. I give consent for Aspire to take up references at any point during this application. I agree that any information contained in this form may be confirmed in whatever manner is considered necessary, including by the Criminal Records Bureau, if I am accepted as a volunteer for Aspire. I understand that no contract exists between myself and Aspire. I accept that as a volunteer I am bound by the above Confidentiality Agreement and the Aspire confidentiality policy.

Full Name:

Signature: Date:

Please return this form to volunteer@aspirejersey.je or:
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